



नेपा लिमिटेड

(भारत सरकार का उपक्रम)

पंजीकृत कार्यालय: नेपानगर, जिला बुरहानपुर (म.प्र.)-450221
सी.आई.एन.: U21012MP1947GOI000636



विज्ञापन क्र.03/2022

संविदा आधार पर नियुक्ति

नेपा लिमिटेड, भारी उद्योग मंत्रालय के अंतर्गत अखबारी कागज उत्पादन में एक अग्रणी केन्द्रीय सार्वजनिक उपक्रम, विभिन्न विभागों के लिये संविदा आधार पर योग्य एवं अनुभवी उम्मीदवार, जो नियत योग्यता की पूर्ति करते हों, से आवेदन आमंत्रित करती है।

विस्तृत विवरण, निबंधन एवं शर्तें, आवेदन प्रक्रिया तथा आवेदन प्रपत्र कम्पनी की वेबसाइट www.nepamills.co.in से प्राप्त कर सकते हैं।

योग्य एवं इच्छुक उम्मीदवार अपना आवेदन हमारी वेबसाइट में निर्धारित दिशा-निर्देशों के अनुसार इस विज्ञापन के प्रकाशन की तिथि से 10 दिनों में भेजें।

हस्ता./-

वरिष्ठ प्रबंधक (कार्मिक एवं प्रशासन)



NEPA LIMITED

(A Govt. of India Undertaking)

Regd. Office: Nepanagar, Dist: Burhanpur, (MP)-450221
CIN: U21012MP1947GOI000636



Advertisement No.03/2022

Recruitment on Contract Basis

Nepa Limited, a Pioneer Newsprint Manufacturing CPSU, under Ministry of Heavy Industries, invites application for contractual engagement from qualified and experienced professionals for various departments.

Details along with eligibility criteria, terms & conditions, application procedure and application format may be downloaded from Company's website www.nepamills.co.in.

Eligible and interested candidates may send their application within 10 days from the date of publication of this advertisement, as per the guidelines prescribed on our website.

Sd/-

Senior Manager (P&A)

**Government of India
Ministry of Heavy Industries**

Appointment to the post of -----, on immediate contractual basis

NAME OF THE CPSE	NEPA LIMITED, LIMITED
NAME OF THE POST	Assistant Manager of Electrical Department
REMUNERATION	Assistant Manager – Rs.35,000/- (all inclusive)
NO. OF VACANCIES	Assistant Manager – 6

II JOB DESCRIPTION AND RESPONSIBILITIES

Position	Assistant Manager (Electrical)	
Qualification	Essential	BE/B. Tech. or equivalent in Electrical Engineering with minimum 55% of marks. OR Ex serviceman with 15 years of service in relevant field
Experience	Minimum experience of 5 years in relevant field.	
Job Description	<ul style="list-style-type: none">• Candidates having experience in Paper Industry and Knowledge in Electrical Systems, AC drives will have added advantage.• To Assists in reviewing the drawings and documents, submitted by vender. Preparing evaluation report co-ordination with site visit & supervise activities and preparing bill of quantities.• Ex-serviceman will be given preference.	

III ELIGIBILITY

1. AGE : On the date of occurrence of vacancy (DOV)

Age of superannuation 60 years		
Post	Minimum (Years)	Maximum (Years)
Assistant Manager	30	45

2. QUALIFICATION & EXPERIENCE

- (i) Minimum essential and desirable qualification and experience required for all the positions shall be as indicated above.
- (ii) All qualifications (academic/professional) should be from a recognized University/Institute as notified by AICTE/UGC from time to time/should be recognized by Government statutory body.
- (iii) Departmental candidates fulfilling the terms and conditions of advertisement and presently in the next lower level of the post advertised may also apply.
- (iv) Minimum essential post qualification experience in line in other organizations should be as on 31.07.2022.
- (v) Computer knowledge/skills will be a mandatory requirement.
- (vi) Further details available at Nepa Website.

**Government of India
Ministry of Heavy Industries**

Appointment to the post of -----, on immediate contractual basis

NAME OF THE CPSE	NEPA LIMITED, LIMITED
NAME OF THE POST	Manager and Chemist of Laboratory Department.
REMUNERATION	Manager – Rs.60,000/- (all inclusive) Chemist – Rs.25,000/- (all inclusive)
NO. OF VACANCIES	Manager – 1 Chemist – 3

II JOB DESCRIPTION AND RESPONSIBILITIES

Position	Manager (Laboratory)
Qualification	BE/B. Tech. /M. Sc. (Pulp & Paper Technology)/ Cellulose) from a recognized university/Institute with minimum 55% marks.
Experience	Minimum 10 years of post-qualification experience in relevant field with any Government Company/PSUs/reputed Public limited Company. The applicants from PSUs should have completed 2 years in next below Grade or equivalent. Candidates having experience in Newsprint/ Paper Industry will have added advantage.
Job Description	<ul style="list-style-type: none"> • Responsible for ensuring that the raw material procured and finished goods meet the specified quality standard. • Total co-ordination amongst inter and intra departments to ensure product norms at each stage to get product of desired quality and to achieve economy. • Responsible for up-gradation of product quality by fixing norms, so as to match them with IS – standards. • Heading R&D and its activities and always in search of innovativeness for quality product / product diversification and economy. • Assures and satisfies the customers in case of complaints. Visit customers for better relationship. • Responsible for improving waste management/zero discharge and generation of wealth out of waste. • Ensure eco-friendly atmosphere to the surrounding vicinity. • Direct and co-ordinate the company's quality program, including project implementation. • Identify individual training needs for product improvement. • Responsible for meeting the norms of Pollution Control Board. • Review and improve the existing Quality Record database.

Position	Chemist
Qualification	B.Sc./M.Sc. (Chemistry)
Experience	Minimum post-qualification experience of 4 years in relevant field with any Government Company/PSUs/reputed Public limited Company. The applicants from PSUs should have completed 2 years in next below Grade or equivalent. Candidates having experience in Newsprint/Paper Industry will have added advantage.
Job Description	<ul style="list-style-type: none"> • Responsible for ensuring that the raw material procured and finished goods meet the specified quality standard. • Total co-ordination amongst inter and intra departments to ensure product norms at each stage to get product of desired quality and to achieve economy. • Responsible for up-gradation of product quality by fixing norms, so as to match them with IS – standards. • Heading R&D and its activities and always in search of innovativeness for quality product / product diversification and economy. • Assures and satisfies the customers in case of complaints. Visit customers for better relationship. • Responsible for improving waste management/zero discharge and generation of wealth out of waste. • Ensure eco-friendly atmosphere to the surrounding vicinity. • Direct and co-ordinate the company's quality program, including project implementation. • Identify individual training needs for product improvement. • Responsible for meeting the norms of Pollution Control Board. • Review and improve the existing Quality Record database.

III ELIGIBILITY

1. AGE : On the date of occurrence of vacancy (DOV)

Age of superannuation 60 years		
Post	Minimum (Years)	Maximum (Years)
Manager	40	55
Chemist	30	45

2. QUALIFICATION & EXPERIENCE

- (i) Minimum essential and desirable qualification and experience required for all the positions shall be as indicated above.
- (ii) All qualifications (academic/professional) should be from a recognized University/Institute as notified by AICTE/UGC from time to time/should be recognized by Government statutory body.
- (iii) Departmental candidates fulfilling the terms and conditions of advertisement and presently in the next lower level of the post advertised may also apply.
- (iv) Minimum essential post qualification experience in line in other organizations should be as on 31.07.2022.
- (v) Computer knowledge/skills will be a mandatory requirement.
- (vi) Further details available at Nepa Website.

**Government of India
Ministry of Heavy Industries**

Appointment to the post of -----, on immediate contractual basis

NAME OF THE CPSE	NEPA LIMITED, LIMITED
NAME OF THE POST	Manager, Assistant Manager and DCS Operator of De-inking Plant.
REMUNERATION	Manager Rs.60,000/- (all inclusive) Assistant Manager – Rs.35,000/- (all inclusive) DCS Operator – Rs.30,000/- (all inclusive)
NO.OF VACANCIES	Manager – 1 Assistant Manager – 1 DCS Operator – 7

II JOB DESCRIPTION AND RESPONSIBILITIES

Position	Manager (De-inking Plant)
Qualification	Degree/Diploma in Chemical/Pulp & Paper Technology with minimum 55% of marks
Experience	Minimum 15 Years of experience in operation in Chemical/Pulp & Paper/ De-Inking Plant is required.

Position	Assistant Manager (De-inking Plant)
Qualification	Degree/Diploma in Chemical/Pulp & Paper Technology with minimum 55% of marks
Experience	Minimum 5 Years of experience in operation in Chemical/Pulp & Paper/ De-Inking Plant is required.

Position	DCS Operator (De-inking Plant)
Qualification	BE/B.Tech. (IT)/MCA with minimum 55%/Chemical Engineering/Instrumentation Engineering with relevant experience.
Experience	Minimum 2 Years of experience in operation in Chemical/Pulp & Paper/ De-Inking Plant is required.
Job Description	Experience in the field of Distributed Control System (DCS)/Quality Control System (QCS). Paper Machine/Process Industry preferable.

III ELIGIBILITY

1. AGE : On the date of occurrence of vacancy (DOV)

Age of superannuation 60 years		
Post	Minimum (Years)	Maximum (Years)
Manager	40	55
Assistant Manager	30	45
DCS Operator	30	45

2. QUALIFICATION & EXPERIENCE

- (i) Minimum essential and desirable qualification and experience required for all the positions shall be as indicated above.
- (ii) All qualifications (academic/professional) should be from a recognized University/Institute as notified by AICTE/UGC from time to time/should be recognized by Government statutory body.
- (iii) Departmental candidates fulfilling the terms and conditions of advertisement and presently in the next lower level of the post advertised may also apply.
- (iv) Minimum essential post qualification experience in line in other organizations should be as on 31.07.2022.
- (v) Computer knowledge/skills will be a mandatory requirement.
- (vi) Further details available at Nepa Website.

Government of India
Ministry of Heavy Industries

Appointment to the post of -----, on immediate contractual basis

NAME OF THE CPSE	NEPA LIMITED, LIMITED
NAME OF THE POST	Assistant Manager of Instrument Department
REMUNERATION	Assistant Manager – Rs.35,000/- (all inclusive)
NO. OF VACANCIES	Assistant Manager – 8

II JOB DESCRIPTION AND RESPONSIBILITIES

Position	Assistant Manager (Instrumentation)	
Qualification	Essential	BE/B. Tech. in Instrumentation Engineering or equivalent with minimum 55% of marks. OR Ex-Serviceman with 15 years Experience in relevant field.
Experience	Minimum experience of 5 years in relevant field.	
Job Description	<ul style="list-style-type: none">• Candidates having experience in Paper Industry, Knowledge in Instrumentation Systems, DCS, PLC is mandatory.• To Assists in reviewing the P&ID's, reviewing tender documents, vender inputs, preparing evaluation report co-ordination with site related activities and preparing bill of quantities.• Ex-Serviceman will be given preference.	

III ELIGIBILITY

1. AGE : On the date of occurrence of vacancy (DOV)

Age of superannuation 60 years		
Post	Minimum (Years)	Maximum (Years)
Assistant Manager	30	45

2. QUALIFICATION & EXPERIENCE

- (i) Minimum essential and desirable qualification and experience required for all the positions shall be as indicated above.
- (ii) All qualifications (academic/professional) should be from a recognized University/ Institute as notified by AICTE/UGC from time to time/should be recognized by Government statutory body.
- (iii) Departmental candidates fulfilling the terms and conditions of advertisement and presently in the next lower level of the post advertised may also apply.
- (iv) Minimum essential post qualification experience in line in other organizations should be as on 31.07.2022.
- (v) Computer knowledge/skills will be a mandatory requirement.
- (vi) Further details available at Nepa Website.

Government of India
Ministry of Heavy Industries

Appointment to the post of -----, on immediate contractual basis

NAME OF THE CPSE	NEPA LIMITED, LIMITED
NAME OF THE POST	Assistant Manager of Sales Godown Department.
REMUNERATION	Assistant Manager – Rs.35,000/- (all inclusive)
NO. OF VACANCIES	Assistant Manager – 3

II JOB DESCRIPTION AND RESPONSIBILITIES

Department	Assistant Manager (Sales Godown)
Qualification	Regular MBA in Marketing Management or equivalent. OR Ex-Serviceman with 15 years Experience in relevant field
Experience	Minimum experience of 5 years in relevant field. Candidates having experience in Pulp & Paper Industry will have added advantage.
Job Description	<ul style="list-style-type: none">• Marketing of Company's product, liaison with Government agencies and other statutory bodies, import, export, banking, railways, transportation clearing of goods etc.• To administer and Head the Marketing function and support the Project Group.• Conducting research and analyzing data to identify and define audiences.• Writing and proofreading creative copy.• Updating databases and using a customer relationship management (CRM) system.• Vendor Development and Management.• Good understanding of Production, Logistics & Supply Chain Management.• Organizing events and product exhibitions.• To align the structure of Marketing Department with overall strategy and long term needs of the Company.• Ensuring effective implementation of all the developmental/improvement initiatives directed by the management.

III ELIGIBILITY

1. AGE : On the date of occurrence of vacancy (DOV)

Age of superannuation 60 years		
Post	Minimum (Years)	Maximum (Years)
Assistant Manager	30	45

2. QUALIFICATION & EXPERIENCE

- (i) Minimum essential and desirable qualification and experience required for all the positions shall be as indicated above.
- (ii) All qualifications (academic/professional) should be from a recognized University/Institute as notified by AICTE/UGC from time to time/should be recognized by Government statutory body.
- (iii) Departmental candidates fulfilling the terms and conditions of advertisement and presently in the next lower level of the post advertised may also apply.
- (iv) Minimum essential post qualification experience in line in other organizations should be as on 31.07.2022.
- (v) Computer knowledge/skills will be a mandatory requirement.
- (vi) Further details available at Nepa Website.

**Government of India
Ministry of Heavy Industries**

Appointment to the post of -----, on immediate contractual basis

NAME OF THE CPSE	NEPA LIMITED, LIMITED
NAME OF THE POST	Manager, Deputy Manager and Assistant Manager of Marketing Department
REMUNERATION	Manager – Rs.60,000/- (all inclusive) Deputy Manager – Rs.45,000/- (all inclusive) Assistant Manager – Rs.35,000/- (all inclusive)
NO. OF VACANCIES	Manager – 1 Deputy Manager – 1 Assistant Manager – 3

II JOB DESCRIPTION AND RESPONSIBILITIES

Department	Manager (Marketing)
Qualification	Regular MBA/PG Diploma (2 years) in Marketing Management or equivalent. OR Ex-Serviceman with 20 years Experience in relevant field.
Experience	Minimum experience of 15 years in relevant field. Candidates having experience in Pulp & Paper Industry will be preferred. Ex-serviceman will be given preference.
Job Description	<ul style="list-style-type: none"> • Marketing of Company's product, liaison with Government agencies and other statutory bodies, import, export, banking, railways, transportation clearing of goods etc. • To administer and Head the Marketing function and support the Project Group. • Conducting research and analyzing data to identify and define audiences. • Writing and proofreading creative copy. • Updating databases and using a customer relationship management (CRM) system. • Vendor Development and Management. • Good understanding of Production, Logistics & Supply Chain Management. • Organizing events and product exhibitions. • To align the structure of Marketing Department with overall strategy and long term needs of the Company. • Ensuring effective implementation of all the developmental/improvement initiatives directed by the management.

Department	Deputy Manager (Marketing)
Qualification	Regular MBA/PG Diploma (2 years) in Marketing Management or equivalent. OR Ex-Serviceman with 20 years Experience in relevant field
Experience	Minimum experience of 8 years in relevant field. Candidates having experience in Pulp & Paper Industry will be preferred.
Job Description	<ul style="list-style-type: none"> • Marketing of Company's product, liaison with Government agencies and other statutory bodies, import, export, banking, railways, transportation clearing of goods etc. • To administer and Head the Marketing function and support the Project Group. • Conducting research and analyzing data to identify and define audiences. • Writing and proofreading creative copy. • Updating databases and using a customer relationship management (CRM) system. • Vendor Development and Management. • Good understanding of Production, Logistics & Supply Chain Management. • Organizing events and product exhibitions. • To align the structure of Marketing Department with overall strategy and long term needs of the Company. • Ensuring effective implementation of all the developmental/improvement initiatives directed by the management.

Department	Assistant Manager (Marketing)
Qualification	Regular MBA/PG Diploma (2 years) in Marketing Management or equivalent. OR Ex-Serviceman with 15 years Experience in relevant field.
Experience	Minimum experience of 5 years in relevant field. Candidates having experience in Pulp & Paper Industry will be preferred.
Job Description	<ul style="list-style-type: none"> • Marketing of Company's product, liaison with Government agencies and other statutory bodies, import, export, banking, railways, transportation clearing of goods etc. • To administer and Head the Marketing function and support the Project Group. • Conducting research and analyzing data to identify and define audiences. • Writing and proofreading creative copy. • Updating databases and using a customer relationship management (CRM) system. • Vendor Development and Management. • Good understanding of Production, Logistics & Supply Chain Management. • Organizing events and product exhibitions. • To align the structure of Marketing Department with overall strategy and long term needs of the Company. • Ensuring effective implementation of all the developmental/improvement initiatives directed by the management.

III ELIGIBILITY

1. AGE : On the date of occurrence of vacancy (DOV)

Age of superannuation 60 years		
Post	Minimum (Years)	Maximum (Years)
Manager	40	55
Deputy Manager	40	55
Assistant Manager	30	45

2. QUALIFICATION & EXPERIENCE

- (i) Minimum essential and desirable qualification and experience required for all the positions shall be as indicated above.
- (ii) All qualifications (academic/professional) should be from a recognized University/Institute as notified by AICTE/UGC from time to time/should be recognized by Government statutory body.
- (iii) Departmental candidates fulfilling the terms and conditions of advertisement and presently in the next lower level of the post advertised may also apply.
- (iv) Minimum essential post qualification experience in line in other organizations should be as on 31.07.2022.
- (v) Computer knowledge/skills will be a mandatory requirement.
- (vi) Further details available at Nepa Website.

**Government of India
Ministry of Heavy Industries**

Appointment to the post of -----, on immediate contractual basis

NAME OF THE CPSE	NEPA LIMITED, LIMITED
NAME OF THE POST	Manager, Deputy Manager, Wet End Operator, Calendar Operator, Assistant Calendar Operator, Winder Operator and Assistant Winder Operator of Paper Machine Department.
REMUNERATION	Manager – Rs.60,000/- (all inclusive) Deputy Manager – Rs.45,000/- (all inclusive) Wet End Operator – Rs.30,000/- (all inclusive) Calendar Operator – Rs.30,000/- (all inclusive) Assistant Calendar Operator – Rs.25,000/- (all inclusive) Winder Operator – Rs.30,000/- (all inclusive) Assistant Winder Operator – Rs.20,000/- (all inclusive)
NO. OF VACANCIES	Manager – 1 Deputy Manager – 3 Wet End Operator – 3 Calendar Operator – 2 Assistant Calendar Operator – 4 Winder Operator – 4 Assistant Winder Operator – 4

II JOB DESCRIPTION AND RESPONSIBILITIES

Position	Manager (Paper Machine)	
Qualification	Essential	BE/B. Tech. or equivalent in Pulp & Paper Technology/ Chemical Engineering with minimum 55% marks.
	Desirable	PG Diploma in Management/Pulp & Paper Technology.
Experience	Minimum experience of 15 years in relevant field.	
Job Description	Only candidates having experience in a large size Pulp and Paper mill in the operation of Pulp Mill/De-inking Plant/Pulp line need to apply.	

Position	Deputy Manager (Paper Machine)	
Qualification	Essential	BE/B. Tech. or equivalent in Pulp & Paper Technology/Chemical Engineering with minimum 55% marks.
	Desirable	PG Diploma in Management/Pulp & Paper Technology.
Experience	Minimum experience of 10 years in relevant field.	
Job Description	Only candidates having experience in a large size Pulp and Paper mill in the operation of Pulp Mill/De-inking Plant/Pulp line need to apply.	

Position	Wet End Operator (Paper Machine)	
Experience & Job Description	<ul style="list-style-type: none"> • Minimum 10 years of experience in Wet End operation in Paper Mill. • Overall responsible for the Wet End Section. • Personnel only with Paper machine background to apply. 	

Position	Calendar Operator (Paper Machine)	
Experience & Job Description	<ul style="list-style-type: none"> • Minimum 10 years of experience in Calendar operation in Paper Mill. • Overall responsible for the Dry End Section. • Personnel only with Paper machine background to apply. 	

Position	Assistant Calendar Operator (Paper Machine)	
Experience & Job Description	<ul style="list-style-type: none"> • Minimum 7 years of experience in Calendar operation in Paper Mill. • Responsible for the Dry End and Assist to Calendar Operator. • Personnel only with Paper machine background to apply. 	

Position	Winder Operator (Paper Machine)
Experience & Job Description	<ul style="list-style-type: none"> • Minimum 10 years of experience in Winder operation in Paper Mill. • Responsible for the Complete Winder Operation. • Personnel only with Paper machine background to apply.

Position	Assistant Winder Operator (Paper Machine)
Experience & Job Description	<ul style="list-style-type: none"> • Minimum 7 years of experience in Winder operation in Paper Mill. • Responsible for the Winder Operation and Assist to Winder Operator. • Personnel only with Paper machine background to apply.

III ELIGIBILITY

1. AGE : On the date of occurrence of vacancy (DOV)

Age of superannuation 60 years		
Post	Minimum (Years)	Maximum (Years)
Manager	40	55
Deputy Manager	40	55
Wet End Operator	30	45
Calendar Operator	30	45
Assistant Calendar Operator	30	45
Winder Operator	30	45
Assistant Winder Operator	30	45

2. QUALIFICATION & EXPERIENCE

- (i) Minimum essential and desirable qualification and experience required for all the positions shall be as indicated above.
- (ii) All qualifications (academic/professional) should be from a recognized University/Institute as notified by AICTE/UGC from time to time/should be recognized by Government statutory body.
- (iii) Departmental candidates fulfilling the terms and conditions of advertisement and presently in the next lower level of the post advertised may also apply.
- (iv) Minimum essential post qualification experience in line in other organizations should be as on 31.07.2022.
- (v) Computer knowledge/skills will be a mandatory requirement.
- (vi) Further details available at Nepa Website.

Government of India
Ministry of Heavy Industries

Appointment to the post of -----, on immediate contractual basis

NAME OF THE CPSE	NEPA LIMITED, LIMITED
NAME OF THE POST	Fitter and Welder of Maintenance Department.
REMUNERATION	Fitter – Rs.25,000/- (all inclusive) Welder – Rs.25,000/- (all inclusive)
NO. OF VACANCIES	Fitter – 5 Welder – 1

II JOB DESCRIPTION AND RESPONSIBILITIES

Position	Fitter
Qualification	ITI (Fitter) with minimum 55% marks. OR Ex-Serviceman with 15 years Experience in relevant field.
Experience	<ul style="list-style-type: none">• 15 Years of experience is required in relevant field.• Experience should be realized after acquiring essential qualification i.e. post qualification experience.

Position	Welder
Qualification	ITI (Welder) with minimum 55% marks. OR Ex-Serviceman with 15 years Experience in relevant field.
Experience	<ul style="list-style-type: none">• 15 Years of experience is required in relevant field.• Experience in all type of welding like Gas (Organ Welding, Brazing), Arc, High and Low Pressure Welding.• Experience should be realized after acquiring essential qualification i.e. post qualification experience.

III ELIGIBILITY

1. AGE : On the date of occurrence of vacancy (DOV)

Age of superannuation 60 years		
Post	Minimum (Years)	Maximum (Years)
Fitter	40	45
Welder	40	45

2. **QUALIFICATION & EXPERIENCE**

- (i) Minimum essential and desirable qualification and experience required for all the positions shall be as indicated above.
- (ii) All qualifications (academic/professional) should be from a recognized University/Institute as notified by AICTE/UGC from time to time/should be recognized by Government statutory body.
- (iii) Departmental candidates fulfilling the terms and conditions of advertisement and presently in the next lower level of the post advertised may also apply.
- (iv) Minimum essential post qualification experience in line in other organizations should be as on 31.07.2022.
- (v) Computer knowledge/skills will be a mandatory requirement.
- (vi) Further details available at Nepa Website.

**Government of India
Ministry of Heavy Industries**

Appointment to the post of -----, on immediate contractual basis

NAME OF THE CPSE	NEPA LIMITED, LIMITED
NAME OF THE POST	Deputy Manager, Power House, 1 st Class Boiler Operator, 2 nd Class Boiler Operator, DCS Operator, CHP Operator, Fireman Helper and Turbine Assistant Operator of Power House Department.
REMUNERATION	Deputy Manager – Rs.45,000/- (all inclusive) 1 st Class Boiler Operator – Rs.45,000/- (all inclusive) 2 nd Class Boiler Operator – Rs.35,000/- (all inclusive) DCS Operator – Rs.30,000/- (all inclusive) CHP Operator – Rs.12,000/- (all inclusive) Fireman Helper – Rs.12,000/- (all inclusive) Turbine Assistant Operator – Rs.12,000/- (all inclusive)
NO. OF VACANCIES	Deputy Manager – 3 1 st Class Boiler Operator – 1 2 nd Class Boiler Operator – 2 DCS Operator – 1 CHP Operator – 3 Fireman Helper – 2 Turbine Assistant Operator – 1

II JOB DESCRIPTION AND RESPONSIBILITIES

Position	Deputy Manager (Power House)	
Qualification	Essential	BE/B. Tech. or equivalent Mechanical/Electrical/ Instrumentation with minimum 55% of marks and 1 st Class BOE (Boiler Operation Engineer) OR Ex-Serviceman with 15 years Experience.
Experience	Minimum experience of 5 years in relevant field. OR Ex-Serviceman will be given preference based on experience.	
Job Description	<ul style="list-style-type: none"> Experience in installation, erection and commissioning, operation and maintenance of LT/HT electrical equipments, captive power plant and other auxiliaries plant like high pressure coal fired boiler, steam turbines, DM Plant, cooling tower, compressor, refrigeration etc. and knowledge of DCS & QCS /ICS. Should have knowledge of statutory laws on energy efficiency, environment health and safety. 	

Position	1 st Class Boiler Operator
Qualification	1 st Class Boiler attendant Certificate
Experience	Minimum experience of 5 years in relevant field. OR Ex-Serviceman with 15 years Experience in relevant field.
Job Description	<ul style="list-style-type: none"> Responsible for the operation, servicing, and repair of high pressure steam boilers and Thermopack, pumps, motors, oil heaters, gas controls, coal stokers, fly ash, safety devices, boiler controls, and recording devices. Candidates having experience in Pulp and Paper Industry shall be given preference.

Position	2nd Class Boiler Operator
Qualification	2 nd Class Boiler attendant Certificate
Experience	Minimum experience of 3 years in relevant field. OR Ex-Serviceman with 10 years Experience in relevant field.
Job Description	<ul style="list-style-type: none"> Responsible for the operation, servicing, and repair of high pressure steam boilers and Thermopack, pumps, motors, oil heaters, gas controls, coal stokers, fly ash, safety devices, boiler controls, and recording devices. Candidates having experience in Pulp and Paper Industry shall be given preference.

Position	DCS Operator (Power House)
Qualification	BE/B.Tech. (IT)/MCA with minimum 55% marks/Chemical Engineering/Instrumentation Engineering with relevant experience.
Experience	Minimum 2 Years of experience in operation in Chemical/Pulp & Paper/Power House is required.
Job Description	<ul style="list-style-type: none"> Experience in the field of turbine DCS Proficiency. Paper Machine/Process Industry preferable.

Position	CHP Operator
Qualification	ITI (Fitter) with minimum 55% marks.
Experience	Fresher
Job Description	<ul style="list-style-type: none"> Responsible for CHP Operations. Paper Machine/Process Industry preferable.

Position	Fireman Helper
Qualification	10 th Pass.
Experience	Fresher
Job Description	<ul style="list-style-type: none"> Responsible for Boiler Bed Preparation and Dust Boiler Operations. Paper Machine/Process Industry preferable.

Position	Turbine Assistant Operator
Qualification	ITI (Fitter) with minimum 55% marks.
Experience	Fresher
Job Description	<ul style="list-style-type: none"> Responsible for Cooling Tower, BFB and Turbine Aux. Paper Machine/Process Industry preferable.

III ELIGIBILITY

1. AGE : On the date of occurrence of vacancy (DOV)

Age of superannuation 60 years		
Post	Minimum (Years)	Maximum (Years)
Deputy Manager	30	45
1 st Class Boiler Operator	30	45
2 nd Class Boiler Operator	30	45
DCS Operator	25	40
CHP Operator	20	40
Fireman Helper	20	40
Turbine Assistant Operator	20	40

2. QUALIFICATION & EXPERIENCE

- (i) Minimum essential and desirable qualification and experience required for all the positions shall be as indicated above.
- (ii) All qualifications (academic/professional) should be from a recognized University/Institute as notified by AICTE/UGC from time to time/should be recognized by Government statutory body.
- (iii) Departmental candidates fulfilling the terms and conditions of advertisement and presently in the next lower level of the post advertised may also apply.
- (iv) Minimum essential post qualification experience in line in other organizations should be as on 31.07.2022.
- (v) Computer knowledge/skills will be a mandatory requirement.
- (vi) Further details available at Nepa Website.

**Government of India
Ministry of Heavy Industries**

Appointment to the post of -----, on immediate contractual basis

NAME OF THE CPSE	NEPA LIMITED, LIMITED
NAME OF THE POST	Deputy Manager of Finance Department.
REMUNERATION	Deputy Manager – Rs.60,000/- (all inclusive)
NO. OF VACANCIES	Deputy Manager – 1

II JOB DESCRIPTION AND RESPONSIBILITIES

Position	Deputy Manager (Finance & Accounts)	
Qualification	Essential	CA/ ICWA with minimum 55% of marks. OR Ex-Serviceman with 20 years Experience in relevant field.
Experience	Minimum experience of 2 years for CA and 5 years for ICWA in relevant field. Candidates having experience in Project Finance and Management.	
Job Description	<ul style="list-style-type: none"> • To ensure smooth functioning of Finance and Accounts department. • To assist in ensuring overall financial health of the Company. • To conduct regular reviews of financial performance of organization. • Exercising the Financial Control in project activities and plant operations. • To handle timely preparation of annual budget, periodical actual performance with variance statements and monthly, quarterly & annual accounts. • To handle MIS and ensure timely submission of different reports to Government Authorities & other agencies. • To operate financial systems including taxes, books of Accounts, Bank Reconciliation Statement. • To ensure compliance with all financial and contractual procedures, statutory obligations and policies etc. • To provide all necessary financial information and to handle the management and timely audit of accounts by Auditors. 	

III ELIGIBILITY

1. AGE : On the date of occurrence of vacancy (DOV)

Age of superannuation 60 years		
Post	Minimum (Years)	Maximum (Years)
Deputy Manager	30	50

2. QUALIFICATION & EXPERIENCE

- (i) Minimum essential and desirable qualification and experience required for all the positions shall be as indicated above.
- (ii) All qualifications (academic/professional) should be from a recognized University/Institute as notified by AICTE/UGC from time to time/should be recognized by Government statutory body.
- (iii) Departmental candidates fulfilling the terms and conditions of advertisement and presently in the next lower level of the post advertised may also apply.
- (iv) Minimum essential post qualification experience in line in other organizations should be as on 31.07.2022.
- (v) Computer knowledge/skills will be a mandatory requirement.
- (vi) Further details available at Nepa Website.

Terms and Conditions

Qualification and Experience

Minimum required essential qualification and experience is indicated above. Age limit and experience should be as on 31.07.2022.

Relaxations for SC/ST/OBC/PWD/Ex-servicemen candidates will be as per Government Directives and Certificate for the same should be submitted with the application duly issued by the Competent Authority. The OBC candidates who belong to "Creamy Layer" are not entitled for relaxation admissible to OBC-NCL candidates and such candidates will have to indicate their category as Unreserved (UR) / General.

Selection Procedure

Selection will be made through interview of short listed candidates by online or physical. Merely fulfilling the eligibility criteria does not entitle the candidate to be called for interview. Nepa Limited reserves the right to raise the minimum eligibility standards etc. in order to restrict the number of candidates to be called for interview, commensurate with the number of vacancies. The decision of Nepa Limited in this regard will be final. Company may increase or decrease number of post as per the Company's requirement.

Contract period & Remuneration

Selected candidate will be initially engaged on contractual basis for 12 months period . The period of contract may be extended further depending upon performance of the candidate.

Company accommodation on normal rent basis subject to availability.

No benefits will be payable other than the amount indicated.

Eligibility criteria can be relaxed for outstanding candidates. Management's decision will be final in this regard.

This appointment is purely temporary basis/contractual appointment. No representation for permanent appointment or extension of tenure is admissible.

How to Apply

Candidates fulfilling the above requirements should submit their application only in the prescribed format duly signed and affixing latest passport size photograph along with self attested copies of the following testimonials / documents:

- **Following must be mentioned clearly on envelope failing which candidature will not be considered at any cost –**
 - A Application for the post of_____.**
 - B Educational qualification & experience, failing to which envelope shall not be accepted.**
- **Document in support of date of birth proof.**

- **All certificates/testimonials in respect of qualifications from matriculation onwards.**
- **Caste certificate/PWD proof as the case may be.**
- **Experience certificate/documents issued by employer in support of experience as mentioned in application form failing which candidature will be immediately rejected.**
- **NOC/forwarding letter in case candidate employed in PSU/Central/State/Semi-Government organizations.**

Candidates should ensure that they submit all the documents mentioned above. In the event of failure, candidature of such candidate shall be liable to be rejected.

Persons discharged/dismissed from service on disciplinary grounds from any organization need not apply.

Before applying, candidates should ensure that he/she fulfils the requirements mentioned in the advertisement. The company would be free to reject any application at any stage of the recruitment process if the candidate is found ineligible.

Application complete in all respect along with the attested testimonials documents should be sent by REGISTERED/SPEED POST only in sealed envelope subscribing "Application for the Post of _____" to the following address:

Manager (P&A)
Nepa Limited, Nepanagar, Dist – Burhanpur
Madhya Pradesh – 450 221

The application must reach the above address within 10 days from the date of publication of advertisement. The company will not be responsible for postal delay or loss/non-delivery thereof. No correspondence in this regard will be entertained.

Health / Medical Fitness

Engagement to the above Post on contractual basis will be subject to the candidate being medically fit as per certification of the Incharge Nepa Limited Hospital.

General Instruction

The Management reserves the right to fill or not to fill the above positions without assigning any reason whatsoever.

The prescribed qualification/experience is minimum and mere possession of the same does not entitles a candidate to be called for interview. In this regard, the company's decision shall be final.

Any canvassing directly or indirectly by the applicant will disqualify his/her candidature. Any dispute with regard to the recruitment against this advertisement will be jurisdiction of Nepanagar Court only.

Manager (P&A)
Nepa Limited, Nepanagar