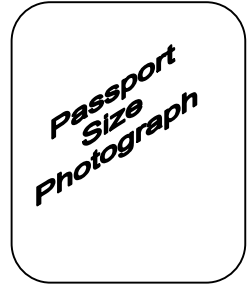


**NEPA LIMITED : NEPANAGAR (MP)
(A Government of India Undertaking)**

APPLICATION FORM



POST APPLIED FOR : _____

PERSONAL DETAILS

[Do not leave the portion unfilled ; if not applicable, indicate the same]

[Name and Address should be in Block Letters]

Name	[First] _____	[Middle] _____	[Last] _____	
Date of birth	[Day] _____	[Month] _____	[Year] _____	
Father/Husband's Name :				
Present Address [Please specify House No., Road / Lane, City, District, State, Post Office, Pin code] {Please fill up Block Capital Letter}				
Telephone No. with STD Code [Residence]	Telephone No. with STD Code [Office]	Mobile	E-Mail	
Permanent Address [Please specify House No., Road / Lane, City, District, State, Post Office, Pin code] {Please fill up Block Capital Letter}				
Sex	Marital Status	Nationality	Religion	Home Town and State
Whether SC / ST / OBC / PH [kindly mentioned OH / HH / VH and attach attested copy of certificate] / Ex-Serviceman / General, please specify				
If SC / ST / OBC, please specify Sub Caste and attach attested copy of certificate issued by the appropriate authority				
Passport Number	Issued at	Date of issue	Valid upto	

Nepa Application Format

Continuation Sheet ...2.

Educational / Professional Qualification [Starting from School Final [Class – X] onwards] {Please fill up in Block Capital Letters}
 [If space is insufficient, please attach separate sheet]

Examination / Degree passed	University / Board / Institute [Location]	From	To	Division. / Grade	% of Marks obtained	Specialization / Main Subjects

Work Experience [Starting from present organization] {Please fill up in Block Capital Letters}
 [If space is insufficient, please attach separate sheet]

Name of Company and nature of business	Designation	Year of service		Pay Scale with Basic Pay	Total Emoluments	Major responsibilities
		From [MM/YY]	To [MM/YY]			

Details of present Salary and Benefits including Scale of Pay on the date of application
 [If space is insufficient, please attach separate sheet]

Present Take Home Pay per month	
Remuneration expected per month / annum	
Notice period required, if any	

...3.

Nepa Application Format

Continuation Sheet ...3.

Language Known

Language	Read	Write	Speak
English			
Hindi			
Any other language (Please Specify)			

Details of Summer / Vocational / Project Work / Any other Training Programme undertaken
[If space is insufficient, please attach separate sheet]

Organization	Title of Project / Training	Period

Membership of Professional Organization

Name and Address of Organizations	Type of membership

Extra curricular activities / Hobbies / Sports, etc.

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Any other information, please specify

--

Significant achievements, Publications, etc., if any

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...4.

Nepa Application Format

Continuation Sheet ...4.

FAMILY DETAILS

[Do not leave the portion unfilled ; if not applicable, indicate the same]

Dependants

Name	Sex	Date of birth	Relation With applicant	Occupation

[a] Whether any relative employed in Nepa Ltd? or are you related to any of the directors of Nepa Limited? If yes please give details. : YES / NO

Name	Relationship	Occupation / Department / Division	Location

[b] Have you been in employment in this company before? : YES / NO

[c] Are you prepared to serve any where in India? : YES / NO

[d] Have you ever been arrested in a criminal case or convicted, fined or imprisoned for violation of any law or in any disciplinary / vigilance case pending / ever instituted against you. If so give details : YES / NO

[e] Have you ever been abroad ? If so give the following particulars : -

Country Visited	Date of Arrival	Date of Departure	Duration of Stay	Purpose of Visit

REFERENCES

[Please give name, address and telephone numbers [office and residence] of two persons under whom you have worked or have had professional interaction]

Sl.No.	Name	Address	Telephone No.

NOTE : Furnishing of false information in the case of a candidate selected and employed will be treated as a misconduct

DECLARATION

I certify that the foregoing information is correct and complete to the best of my knowledge and belief.

Date :	Signature :
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